

PART I

INVITATION FOR BIDS

The East Berlin Borough Council will receive sealed bids, by mail or hand delivery by appointment only, for their Municipal Building ADA Improvements, at their place of business, 128 Water Street, East Berlin, PA 17316 until prevailing time on July 2nd, 2024 at 12:00PM (Noon), at which time and place, all bids will be publicly opened and read aloud.

The work will include but is not limited to the construction of a new, paved ADA parking spot and a concrete sidewalk to enhance the entrance to the existing East Berlin Borough municipal building.

The work must safely be accomplished during normal work hours while East Berlin Borough staff and clients continue a normal work day, with no risk to their well-being. Please confirm and provide a brief description of how this will be accomplished. Provide background checks for all onsite employees.

Copies of the Contract Documents may be obtained by contacting the project engineer at Keller Engineers, Inc., 207 Baltimore Street, Gettysburg, PA 17325 or (717)334-9137.

All questions regarding this work shall be submitted in writing to project engineer Erik Vranich of Keller Engineers Inc. at evranich@keller-engineers.com. Questions received after June 26, 2024, will not be answered.

A satisfactory Bid Bond executed by the Bidder and an acceptable surety in an amount equal to ten percent (10%) of the total of the Bid, shall be submitted with each bid. The Bidder shall include the fully completed Non-Collusion Affidavit with the bid.

This project is financed in part through the Community Development Block Grant program with funds obtained from the U.S. Department of Housing and Urban Development.

East Berlin Borough is an Equal Opportunity and Affirmative Action employer. Small and minority-owned businesses, women-owned businesses, and labor surplus area firms are encouraged to submit bids.

Notice is hereby given that the project for which bids are being solicited is subject to applicable provisions of the Davis Bacon Prevailing Wage Act, of March 3, 1931 (ch. 411, 46 Stat. 1494), as amended and supplemented, and appropriate prevailing minimum rates as promulgated under provisions of said act shall be paid by contractors in connection with performance of necessary work.

In addition to the Equal Employment requirements of Executive Order 11246 regarding discrimination, the CONTRACTOR must establish a 6.9% goal for female participation and a 2.2% goal for minority participation in his/her aggregate on-site construction workforce for contracts in excess of \$10,000.

East Berlin Borough is utilizing federal funds for this project, and has adopted a Minority and Women Business Enterprise (MBE/WBE) Plan in accordance with Executive Orders 11625, 12138, and 12432 and a Section 3 Action Plan in accordance with Title 24 Code of Federal Regulations Part 135. As such, the bidders/offerors must submit documentary evidence of minority and women business enterprises and Section 3 business concerns who have been contacted and to whom commitments have been made. Documentation of such solicitations and commitments shall be submitted with the bid.

East Berlin Borough has established minimum participation levels of five percent (5%) for Minority Business Enterprises (MBE) and three percent (3%) for Women Business Enterprises (WBE) of the dollar amount of the bid for contracts of \$25,000 or more. The CONTRACTOR shall strive to meet these MBE and WBE goals. The Section 3 Action Plan applies to contracts of \$100,000 or greater and requires the CONTRACTOR to strive to meet the minimum participation level of 10% of the contract amount to be awarded to Section 3 business concerns, and 30% of all new hires shall be Section 3 residents. East Berlin Borough in accordance with its Section 3 Action Plan, may provide a bid preference to a bidder who is a Section 3 business concern. MBE/WBE and Section 3 business

concerns shall be afforded full opportunity to bid without discrimination.

Bids may be held by East Berlin Borough for up to 60 days from the date of opening for the purpose of reviewing the bids and investigating the qualifications of bidders prior to awarding the contract. East Berlin Borough reserves the right to reject any or all bids, to waive any irregularities, or to negotiate contract amounts.